

# St. Ambrose School



Nov. 13, 2008

## Newsletter

### Grandparents' Day

Hopefully, some of you had the opportunity to read the front page coverage we received in the Tribune on Friday, Nov. 7th. Such stories confirm the goodness of the students and grandparents. Thanks to all who showed off all of their "Blast From the Past" items. There were a lot of unique things on display!

### Eco-Recycling

The EcoPhone Fundraising for Recycling are continuing with this process. This is a recycling program collecting non working electronic equipment such as cell phones, etc. The first week we received many items and

now it seems to have diminished. If in doubt about some items, call the school office and we can check the list to see if your items are on the list for reimbursement.

### St. Vincent de Paul

We are attaching a flyer this week with the newsletter with the current needs of the people in our community. If you are overstocked or can spare a gift, please turn your items into the school by Thursday, November 20th.

### Grants Received

We have received a grant from **The Community Foundation of Jackson County** submitted by Leisa Sunbury, our Art

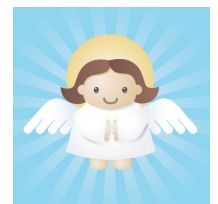
teacher. She submitted a Classroom Education Grant Proposal for art books to teach students about art history and to educate them on information about individual artists. She was awarded a grant in the sum of \$200 to provide funds to purchase this set of art books.

Also, Mrs. Gilbert, our 6th & 7th grade teacher, was awarded a grant for the amount of \$150 from **MAC (Make Activities Count) through McDonald's Indiana**. Mrs. Gilbert applied for the grant in October, and plans to use the money to fund a frog dissection in her classroom.

### Special points of interest:

- ✓ Grandparents' Day
- ✓ Eco-Recycling
- ✓ St. Vincent de Paul
- ✓ Grants Received
- ✓ Dress Down Day for Grades K, 1 & 5
- ✓ Contests
- ✓ Salvation Army Ringing of the Bells
- ✓ Scrip
- ✓ Upcoming Events

Say a little prayer to fill your home and heart with God's peace, warmth and light



## Continued (from above)

### DRESS DOWN DAY

#### PTO Meeting Rewards

**The Kindergarten, 1st and 5th grades** will be allowed to have a dress down day **Friday, Nov. 14th (tomorrow)**. For the October and Novem-

ber PTO meetings, they had the most parents show up for their grade. The next PTO meeting will be next Tuesday, Nov. 18th to discuss our upcoming auction in February.

### CONTEST

We receive information frequently on some kind of a contest that our children may participate in. With some of these contests, there are monetary rewards to our school. We will begin to post



## Continued (from page 1)

these on the bulletin board in the school lobby and you can look these over and make a copy of ones you think they would enjoy.

### Salvation Army Bell Ringers

We are asking for volunteers to help raise money for the needy by ringing the Salvation Army Bells on Tuesday, Dec. 16th at Wal-Mart. You may sign up for a 1 hour slot or for 1/2 hour. Please indicate on the sign up sheet. You will be allowed to take your child out of school for this and you will be responsible for taking your child(ren) to this. A sign up sheet is attached and also posted on the copier door in the school.

### Volunteers

We have posted the volunteer sheet for those who have signed up for cleaning on the bulletin board in the school lobby.

These are the people who volunteered for cleaning windows, water fountains, etc. at the school. We have cleaning supplies available. Please see the office for the location. The next group we have are the ones who volunteered to help with Christmas decorations. Two parents have checked in but we had a few more. Do you remember?

### Scrip

A flyer will be coming home today that highlights some of the stores in the Seymour and Columbus area in which you could give Christmas gift cards or use them to buy Christmas gifts. Remember, the school gets a percentage back when you purchase these gift cards. Refer to the flyer.

### E-Rate

If anyone is familiar or worked with Catholic schools using this discounted phone service, please let us know.

## Upcoming Events

Nov. 14th—(tomorrow) Dress Down Day for Kindergarten, grades 1 and 5 only

Nov. 18th—PTO Auction Meeting

Nov. 27th and 28th—Thanksgiving Break

Dec. 1— (Monday after Thanksgiving Break) Students singing at One Chamber Square (5:00 p.m.) for the annual lighting of our downtown Christmas Tree

Dec. 4th—Christmas Program in the school gym at 7:00 p.m.

Dec. 17th—Piano Recital from 11:30 a.m. —12:30 p.m.



And we thank God for our food.  
Amen



## Inside Story Headline

This story can fit 150-200 words.

One benefit of using your newsletter as a promotional tool is that you can reuse content from other marketing materials, such as press releases, market studies, and reports.

While your main goal of distributing a newsletter might be to sell your product or service, the key to a successful newsletter is making it useful to your readers.

A great way to add useful content to your newsletter is to develop and write your own articles, or include a calendar of upcoming events or a special offer that pro-

motes a new product.

You can also research articles or find "filler" articles by accessing the World Wide Web. You can write about a variety of topics but try to keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Publisher offers a simple way to convert your newsletter to a Web publication. So, when you're finished writing your newsletter, convert it to a Web site and post it.



**Caption describing picture or graphic.**

## Inside Story Headline

This story can fit 100-150 words.

The subject matter that appears in newsletters is virtually endless. You can include stories that focus on current technologies or innovations in your field.

You may also want to note business or economic trends, or make predictions for your customers or clients.

If the newsletter is distributed internally, you might comment upon

new procedures or improvements to the business. Sales figures or earnings will show how your business is growing.

Some newsletters include a column that is updated every issue, for instance, an advice column, a book review, a letter from the president, or an editorial. You can also profile new employees or top customers or vendors.

**"To catch the reader's attention, place an interesting sentence or quote from the story here."**

## Inside Story Headline

This story can fit 75-125 words.

Selecting pictures or graphics is an important part of adding content to your newsletter.

Think about your article and ask yourself if the picture supports or enhances the message you're trying to convey. Avoid selecting images that appear to be out of context.

Microsoft Publisher includes thousands of clip art images from which you can choose and import into your newsletter. There are also several tools you can use to draw shapes and symbols.



**Caption describing picture or graphic.**

Once you have chosen an image, place it close to the article. Be sure to place the caption of the image near the image.



## St. Ambrose School

[www.stambrosecat  
holic.com](http://www.stambrosecat<br/>holic.com)

Primary Business Address  
Your Address Line 2  
Your Address Line 3  
Your Address Line 4

Phone: 555-555-5555  
Fax: 555-555-5555  
E-mail:  
someone@example.com



**Your business tag  
line here.**

This would be a good place to insert a short paragraph about your organization. It might include the purpose of the organization, its mission, founding date, and a brief history. You could also include a brief list of the types of products, services, or programs your organization offers, the geographic area covered (for example, western U.S. or European markets), and a profile of the types of customers or members served.

It would also be useful to include a contact name for readers who want more information about the organization.

## Back Page Story Headline

This story can fit 175-225 words. If your newsletter is folded and mailed, this story will appear on the back. So, it's a good idea to make it easy to read at a glance.

A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you've received since the last edition or you can summarize some generic questions that are frequently asked about your organization.

A listing of names and titles of managers in your organization is a good way to give your newsletter a personal touch. If your organization is small, you may want to list the names of all employees.

If you have any prices of standard products or services, you can

include a listing of those here. You may want to refer your readers to any other forms of communication that you've created for your organization.

You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast meeting for vendors every third Tuesday of the month, or a biannual charity auction.

If space is available, this is a good place to insert a clip art

image or some other graphic.



**Caption describing picture or graphic.**