

**SAINT AMBROSE
PARISH COUNCIL MINUTES
DATE: May 26, 2010
DRAFT**

Call to Order: President Dave Urbanski

Prayer: Dave Urbanski

| Roll Call/Visitors: | P/A | |
|---|------------|-----------------------|
| Tim Keenan (1 st Year) | P | Visitors: |
| Dave Urbanski-President (3rd Year) | P | Ron Luther, Bus. Mgr. |
| Elaine Tuggle-Nolan -School Commission | P | Mike East, Deacon |
| Jeanette Burbank-Spiritual Life | P | |
| Joan/Leonard Elsner-Stewardship | P | |
| Cindi Dennis-Finance Council | P | |
| David Geis- Secretary/At-Large (2nd Year) P | | |
| Deb Bedwell- V.P./At-Large (3rd Year) | P | |
| Kitty Lewis-Community Life and Service | P | |
| Scott Lanam (1 st Year) | P | |
| Nicole Morgan – Faith Formation | P | |
| | | |
| Sharon Koch - At Large (1 st Year) | P | |
| Ernesto Enriquez (2 nd Year) | A | |
| Fr. Dan Staublin – Administrator | P | |

Roll Call: Taken silently – Quorum

President Urbanski welcomed Nicole Morgan as a new Parish Council member, representing the Faith Formation Commission

Visitors: Ron Luther, Business Manager, Mike East, Deacon

Minutes Approval: Upon motion by Deb Bedwell, seconded by Scott Lanam and carried, the minutes of the meeting held April 28, 2010 were approved

Commission Reports:

School Commission: Elaine Tuggle-Nolan reported that the Spring Fest experienced a good turnout this year. \$1,230 was earned through the event. She reported there are currently eight candidates for Principal and that interviews will soon be under way. A selection is hoped and planned for by mid-summer.

Community Life & Service: Kitty Lewis reported that the various ministries are active. Planning for the forthcoming 150th parish anniversary continues. A banner with the theme and logo is to be installed June 13th on the front of the church. A sample of logo stickers was shared with each PC member and it was reported that these will be used for all types of purposes during the anniversary celebration. A detailed outline of the opening celebration of Mass with the Archbishop was referenced, along with comments about the publication of a St. Ambrose Anniversary Book. Special plans were announced for reserved seating at the Mass for more senior and impaired parishioners. On other matters, Kitty noted that 52 prayer shawls were recently delivered; 12 baptismal shawls are available; alumni dinner invitations are prepared; an Anniversary update will appear in the weekend bulletin on the first Sunday of each month.

Spiritual Life Commission: Jeanette Burbank reported on behalf of this Commission, referring to the minutes of a meeting held May 25, 2010. The primary focus of the meeting was on the 150th Anniversary Mass to be held on June 27th. In particular, assuring the preparation of lectors, greeters, Eucharistic Ministers, gift bearers and altar servers. Jeanette informed that the Parish Center will be set up for an overflow crowd with the possibility of a simulcast. Discernment continues for new officers and additional members of the Spiritual Life Commission.

Faith Formation: Nicole Morgan reported on behalf of this Commission stating that present commission members were identifying ways to get new members involved. They have solicited Fr. Dan's involvement in this process by sending letters of invitation to participate. She noted that Fr. Dan and Fr. Joe (Sheets) will concelebrate a Mass of appreciation at 5:00pm on June 5th with a reception in the Parish center to follow. This is in connection with the continuing observance of The Year of the Priest.

Stewardship Commission (Buildings and Grounds): Joan Elsner reported on behalf of this Commission which met on May 1, 2010. Various maintenance tasks were performed around the parish campus by Leonard Elsner, Kity Lewis and Jerry Simmons, with expression of appreciation to them. Leonard and Joan attended the Seymour Plan Commission meeting on May 13th to represent the parish in connection with rezoning the residential lot to commercial for a parking lot. Of all potential adjacent or nearby property owners, only one owner voiced opposition to the rezoning. Nevertheless, the Plan Commission opined that the lot may be too small due to a required 10 foot set back on each side for landscaping. It was also learned that code now requires parking lots to be paved within one year. This would cost approximately \$14,500. It is thought that effort should be made to obtain variances from these requirements.

Ron Luther reported on behalf of this Commission with respect to the church window refurbishment which are ongoing. He stated that additional repairs are needed costing \$2,500 and would require more time for completion. The original completion time was September 2010. An update was given on the installation of new carpet in the parish center at the entrance and leading up the hall to the church. It was reported that Disque carpet has agreed to install this after school is out for the summer and no later than June 30th.

Spanish Ministry: Ernesto Enriquez representing this ministry was not present. No report was provided.

Finance Council: Cindi Dennis reported on behalf of the Finance Council, referring to the minutes of the May 26, 2010 meeting. Cindi reported that Council member Denny Fry completes his 6th year and second term and will be replaced by Dave Richart. Thus far, no issues or questions have arisen regarding the 2010/11 fiscal budget. This will be discussed and acted upon by the parish council later in this meeting. Finance Council officers are: Cindi Dennis, Chair, Tom Reinhart, Vice Chair and Ron Luther, Secretary. Procedures for the safe in the collections counting room are being developed. A discussion is planned for consistent and timely reporting of the parish's financial condition to parishioners, with specific ideas noted. Cindi highlighted the revenue and expenses of the parish for the PC members, noting Sunday collections continue to run behind budget and last fiscal year. Fr. Dan was thanked and praised for addressing this matter and encouraging parishioners from the pulpit.

Pastor's Comments: Fr. Dan had no specific comments but had entered into discussion through out the meeting on various matters.

Old Business: Dave Urbanski called for a final action on the Parish budget for fiscal year 2010/2011. Upon motion by Dave Geis, seconded by Sharon Koch and unanimously carried, the fiscal year 2010/2011 budget was adopted.

(Dashboard Items) Scott Lanam reported that pictures for the Parish Pictorial Book will be able to be scheduled on 9-14 through 18 and 9-21 through 25; weekday times are from 3pm to 9pm; Saturday times are 10am to 4pm. The contracted firm is Life Touch Consultants. Plans are being made to transport shut-ins or go to them if necessary.

President Urbanski again reminded PC members of the upcoming election for two open seats on the PC – his own and that of Deb Bedwell. To date, no interest has been expressed. Therefore a process of invitation and discernment should commence. Various names were suggested as possible candidates for either Parish Council openings or other Commissions including – Jennifer Vance, Mary Jo Gallion, John Rennekamp, Tom Melton, Butch Herbert, Balarian Starr,

Denise Brewer, Tim Molinari, Marsha Montgomery, Ron Snodgrass and Pete Vance. It was suggested that Fr. Dan make calls to these individuals to encourage and determine their interest.

New Business: Three requests for fundraisers were proposed as follows:

Santa Breakfast December 4, 2010 8am to 10am \$5.00 each To benefit St. Ambrose 7th and 8th grades Upon motion by Cindi Dennis, seconded by Jeanette Burbank and carried, approved.

Ana De Gante Dinner Dance June 19th (subject to change) 5pm Ticket price not specified To benefit St. Ambrose parish. Food and supplies to be donated. Upon motion by Sharon Koch, seconded by Deb Bedwell and carried, approval was granted subject to Fr. Dan's approval of the final determined date and ticket price.

Marion Kay Spices Sale August 23, 2010 9am to 7pm Proceeds to benefit St. Ambrose 6th, 7th and 8th grades. Upon motion by Cindi Dennis, seconded by Jeanette Burbank and carried, approval granted.

A proposal for the Parish Council to meet bi-monthly was put forward for discussion by President Urbanski with the concurrence of the PC executive committee. It was noted that commissions and ministries would still meet as their respective needs dictate, but that possibly consideration could be given by the various groups to coordinate with the parish council meetings, such as in the off months. Discussion was held on the matter with differing views. After discussion, it was agreed that a June meeting would be held, as normal, not meet in July and the new PC would decide on the meeting schedule for the future. **Note:** Although not specifically decided, it seems practical that a June meeting should be held for purposes of filling open pc seats, skip July and begin the bi-monthly meetings in August. President Urbanski should make this determination for a June meeting.

Adjournment: There being no further business, motion to adjourn was made by Joan Elsner, seconded by Deb Bedwell and carried

Respectfully submitted by
David Geis, Secretary